

HIGH COURT OF JAMMU AND KASHMIR

(Office of the Registrar Judicial, Jammu.)

TENDER NOTICE

No.:- 791/RJ/19

Dated:- 10-4-19

Sealed quotations are invited from the reputed suppliers for the supply of stationery items and computer items for the use at High Court of J & K, Jammu wing for the year 2019-2020 as per the list available at the official website www.jkhighcourt.nic.in, indicating price and rebate/discount to be offered on each item. Sealed quotations should reach the office of the Registrar Judicial, High Court of J & K, Jammu on or before **22.04.2019 at 1.00 p.m (along with samples of the stationery items)** the quotations should be accompanied with CDR (Cash Deposit Receipt) of the nationalized bank worth **Rs.20,000/-** pledged to **Registrar Judicial, High Court of J & K, Jammu**. The list of the stationery items and computer articles can also be had from the office of the undersigned also on any working day during office hours.


Registrar Judicial

No.:- 792/RJ/19

Dated:- 10-4-19

Copy to:-

The Director, Information J&K, Jammu, for publishing the above mentioned Tender Notice in Daily Excelsior, State Times and one leading Hindi Newspaper on 12.04.2019.


Registrar Judicial

<u>NAME OF STATIONERY / COMPUTER ARTICLES</u>	<u>QUANTITY</u>
1. Photostat Paper (JK-FS & Spectra -FS 75 gm.)	- 50 reams
2. Photostat Paper (Spectra -A4)	- 6000 reams
3. Envelope yellow - laminated (with printing) 11x5	- 3000 nos.
4. Envelope yellow - Cloth (with printing) 12x10	- 2000 nos.
5. Envelope yellow - Cloth (with printing) 16x12	- 2000 nos.
6. Gum bottles - 750 ml.	- 50 nos.
7. Glue stick - 15 gm.	- 300 nos.
8. Gum Tube - 200 gm.	- 100 nos.
9. Flap	- 25000 nos.
10. File Cover (High Court of Jammu & Kashmir at Jammu)-	40000 nos.
11. Pilot pen - V5	- 300 nos.
12. Pilot pen - V7	- 200 nos.
13. Pilot pen - V10	- 200 nos.
14. Uniball Pen	- 200 nos.
15. Khadder Cloth - 183 cm	- 1500 mtr
16. Awls Wooden	- 100 nos.
17. Stepler Pins (10 & 24/6 no.) 23/17	- 500 pkts.
18. Hi-lighter (Different colors)	- 300 nos.
19. Steel Paper Pin	- 100 pkts.
20. Note pad - 33 no. (Dsmat/Oddy A5 - 160 page)	- 300 nos.
21. Note pad - 22 no. (Dsmat/Oddy 160 page)	- 100 nos.
22. Page Marking Slip	- 2000 nos.
23. Record Laces - 24 no. (Green & White)	- 600 bndls.
24. Permanent marker	- 300 nos.
25. Damper Superior	- 200 nos.
26. Sign Pen	- 300 nos.
27. Pin Cushion	- 50 nos.
28. Refill	- 300 nos.
29. Short hand note book (superior)	- 300 nos.
30. Pencil Platinum/Matt Magic	- 400 pkts.
31. Cello Tape	- 500 nos.
32. Tape Dispenser	- 50 nos.
33. Register - Superior (size 29.7 x 21 cm)- 300 leaves	- 600 nos.
34. Stamp Pad (Small size)	- 100 nos.
35. Stamp Pad (Big size)	- 50 nos.
36. Gel Pen (Ordinary)	- 600 nos.
37. Ball Pen (Ordinary)	- 300 nos.

38. Gel Pen (Superior) (Rs.20/-)	-	300 nos.
39. Ball Pen (Superior) (Rs.10/-)	-	300 nos.
40. White Fluid pen	-	200 nos.
41. Stapler – 10 No. & 24/6 No.	-	75 nos. each.
42. IA Slip (Re-stick Note) – 3”x3”	-	200 pkts.
43. Riso Ink – 5700 AG	-	130 nos.
44. Toner – 12A HP LaserJet	-	20 nos.
45. Toner – 88A HP LaserJet	-	20 nos.
46. Toner – 35A HP LaserJet	-	30 nos.
47. Toner – 36A HP LaserJet	-	20 nos.
48. Toner – 49A HP LaserJet	-	30 nos.
49. Toner – Ricoh 1230 D	-	5 nos.
50. Master Roll – Riso 5700 AG	-	25 nos.
51. Master Roll – Riso 230 A	-	12 nos.
52. Toner – Canon 328	-	10 nos.
53. Toner – 18A HP LaserJet	-	20 nos.
54. Toner – Xerox 5021/24	-	20 nos.
55. Toner – Xerox 7025/29	-	12 nos.
56. Toner – HS Ricoh 2014	-	5 nos.
57. Toner – TK 4109 Kyocera	-	20 nos.
58. Keyboard – HP (Cordless & with Cord)	-	40 nos.
59. UPS – (Single battery)	-	75 nos.
60. Mouse – HP (Cordless & with Cord)	-	50 nos.

Note:- For sample of items listed at S.Nos. 3, 4, 5 & 10, contact office of the undersigned.

TERMS AND CONDITIONS TO BE FOLLOWED ARE GIVEN BELOW

1. The cost will include the delivery charges.
2. Supply should be made as per samples given at the time of opening of tenders.
3. Only authorized dealers of respective companies from Jammu shall quote for items from Sr. No. 43 to 60.
4. Supply shall be made to this office as and when required.
5. Rates quoted be in Indian Rupees including GST.
6. Payment shall be made against the delivery of the items.
7. CDR shall be kept as a security.

Please note that supply order can be cancelled unilaterally by the buyer in case items supplied do not match with the samples already supplied and are not received within supply ordered delivery period.

Soni
REGISTRAR JUDICIAL